

REDWOOD DAY SCHOOL PARENTS' ASSOCIATION
Minutes of Board Meeting of August 8, 2006

Attending : Ellen Jaffe, Charlie Cypher, Annie Goldsmith, Ann Vawter, Jean Thompson, Debbie Edack, Margaret Gee, Nastaran Pourcyrus, Rita Patchel, Chris Stuetz, George Horton

1. Welcome

Ellen welcomed all board members to the first 2006/2007 Board meeting.

2. Approval of Meeting Minutes

June and August meeting minutes will be approved at the September board meeting.

3. Financial Report

Ann reported that 2005/2006 revenues were 149K, approximately the same as last year. Net income was actually (-25.2K), 10K less than shown in the report due to the not-yet-recorded 10K capital campaign contribution.

4. RDSPA Event Calendar

Ellen reviewed the 2006/2007 Parents' Association calendar.

5. Summer Mailing

Ellen and Jean reviewed the RDS summer mailing. The Directory will be distributed separately from the Handbook this year.

6. Room Parents

Margaret reported that room parents are still needed for grades 1, 2 and kindergarten.

7. Committee Chairs

Debbie and Nastaran reviewed committee chair status. One person each is needed for Hospitality and Scrip. Two people are needed for Raffle. Board members discussed possibility of replacing the raffle with another fundraising event.

8. Carpooling

Chris and Ellen presented the idea of an on-line carpooling resource. Board members discussed the pro's and con's, including privacy concerns. Board suggested starting with an "off-line" incremental approach on an "opt-in" basis.

9. Ad Hoc Committee – By-laws Review

Charlie, Jean and George volunteered to serve on the ad hoc committee to review the RDSPA by-laws. Rik Hansen is also on the committee. Board members discussed desire to have diverse committee as well as need to involve administration and Board of Trustees.

10. Website Revisions

Cynthia Wood and Damien Rigby will oversee updating the website for one year. Rita will be the conduit for web input.

11. Fall Picnic

Sufficient volunteers are available for the Fall Picnic.

12. Scrip

Chris reported that e-scrip provides 2/3 of the income from scrip. He suggested establishing a relationship with Great Lakes Scrip Center which has many local vendors. The Board is to provide initial funding based upon a proposal to be provided by Chris. Chris and Ann to coordinate payment.

13. Volunteer Event

Ellen suggested an educational event for volunteers to be held on Tuesday 9/12, 7-9:30pm or Saturday, 9/16. The first draft of committee budgets would be due September 1. Budgets could be adjusted after this training event. Final budgets would be presented at the RDSPA General Meeting (10/4).

14. Committee Budgets 2006/2007

Ann and Ellen will be sending out soon budget forms to committee heads.

15. Orientation / First Day Events

Board members and committee heads are invited to attend a welcome event on 8/30, 8–8:45am to mingle with parents on the first day of school.

16. Next Meeting

The next board meeting will be at the RDS library on Tuesday, September 5 at 6:30pm (meeting to start at 6:45pm). Members to bring food/drink and \$20 contribution.

17. Meeting Adjourned

Ellen adjourned the meeting at 9:45pm.