

**REDWOOD DAY SCHOOL PARENTS' ASSOCIATION**  
**Minutes of Board Meeting of December 4, 2007**

Attending :

Board members: Charlie Cypher, Rik Hansen, Ann Vawter, Margaret Gee, Debbie Edack, Debbie Mitchell, Rita Patchel, Ellen Jaffe, George Horton

1. Welcome

Charlie welcomed board members and guests.

2. Meeting Minutes

The minutes of the November board meeting were approved.

3. Financial Position Update

Ann reviewed the current status of RDSPA finances. Cash position, while tight, is acceptable. Expenses are within the expected range.

4. RDSPA Membership Dues

Board members discussed the idea of raising annual membership dues, paid voluntarily by RDS parents. No consensus was reached and no action was taken.

5. Dad's Club

Board members discussed the idea of forming a service group consisting of RDS fathers with the intent of increasing involvement of this group of individuals in RDS affairs, including fund raising. The pros and cons of such a group were discussed, including concerns regarding exclusivity. Charlie and Margaret were to explore this topic further.

6. Summer Study Presentations

Debbie Mitchell proposed that the presentations be made on March 11, 2008 (7pm – 8:30pm) as a way of providing a forum for parents to learn about the program and the specific experiences resulting from the grants. Board members are encouraged to attend and to “bring a friend”. Debbie M. is to provide flyers announcing event. An announcement will also appear in the Friday Folder.

7. Committee Chair Training

Board members discussed training regarding sensitivity. The idea of a combined training session for the RDSPA and RDS Trustee Board was discussed.

#### 8. Spring Fundraiser

Rita reported on various aspects of the event which is to be held at the Claremont. These included: an auctioneer has been hired, mailings have been sent to businesses, on-line auction software has been selected, event is well-staffed at present although additional volunteers are needed for the event (Margaret requested needs), a volunteer coordinator is needed, Abby Brown is acquisition head, 62 donations have been received, Dagmar Serota is "day of" planner.

#### 9. Videographer

Charlie is attempting to locate the videographer who recorded the Winter concert last year. Sixty DVD's were sold last year.

#### 10. T-shirt Logo

Debbie Mitchell reported that Lisa Kaplan is working on production of these shirts.

#### 11. Governance Committee

Rik outlined topics to be reviewed by the Governance committee, including election procedures, bylaws and miscellaneous items not addressed last year. He suggested a review of issues by the Board in early 2008 followed in a subsequent meeting by a vote on the proposed changes.

#### 12. Winter Party

Charlie reminded Board members of the upcoming winter party (12/15) for faculty, staff, RDS Board of Trustees and RDSPA Board to be held at the RDS middle school.

#### 13. Crab Feed

Ellen announced that the crab feed was scheduled for March 15 (evening) in the RDS gym. Price is about \$50/person (crab cost is about \$25 - \$30 per person). Volunteer band. No children to attend. Money raised is to go to financial aid. Concerns were raised about proximity of event to the auction as well as the price, which some members felt was too high to be inclusive.

#### 14. Community Bulletin Board

Charlie is to investigate possible locations for a community bulletin board.

#### 15. Wine at Meetings

Board members decided to continue the tradition of serving wine at meetings.