

REDWOOD DAY SCHOOL PARENTS' ASSOCIATION
Minutes of General Meeting of November 6, 2007

Attending :

Board members: Charlie Cypher, Rik Hansen, Ann Vawter, Jean Thompson, Jill Nesbitt, Ellen Jaffe, Rita Patchel, George Horton

1. Welcome

Charlie welcomed board members and guests.

2. Meeting Minutes

The minutes of the October board meeting were approved.

3. Financial Position Update

Ann reviewed the current status of RDSPA finances. Cash position, while tight, is acceptable. Expenses are within the expected range.

4. Logowear

The following motion, as amended by Jean, was passed:
"Debbie Mitchell and the ad hoc merchandising committee may sell t-shirts with the attached designs to the school community. No inventory would be carried and shirts would be sold near cost. Only enough shirts would be ordered from the manufacturer as is needed. The above shall occur only if all costs are covered by revenues and up front costs do not exceed \$200."

5. Rules of Order

The following motion, proposed by Rik, was passed:
"The Parents' Association shall adopt the Rules of Order, as set forth on the first and second page of the General Meeting Agenda for October 2, 2007, as its guideline for meeting rules from the present through its meeting of June 2008."

6. Budget Process Assessment

At the December board meeting, Ann is to provide a proposal for the development of a "provisional" budget which would serve as a guide for an initial period of the following school year.

7. Faculty/Trustee Party

The following motion, proposed by Charlie, was passed:
"Board members and their guests will be the parents to attend the Faculty/Trustee/Board party, if parents are to be invited."

8. Summer Studies Presentations

This item was not addressed.

9. Investigation into A/C Transit Bus

Kate Stechschulte presented information pertaining to the possible establishment of A/C transit service for RDS, similar to that which serves some other private schools.

The following motion, proposed by Charlie, was passed:

“Kate Stechschulte may use the Friday Folder and room parent network to invite the community to attend a meeting to be held by Kate to assess parent interest.”

10. Spring Fundraiser

Rita and Jeanne Korn reviewed event expenses to date. It was noted that the \$500 deposit for the Sequoia Club had been forfeited due to the shifting of the venue to the Claremont Resort.

11. Announcement

Ellen announced that there will be a crab feed at RDS on March 15, 2008.