

REDWOOD DAY SCHOOL PARENTS' ASSOCIATION
Minutes of Board Meeting of January 8, 2008

Attending :

Board members: Charlie Cypher, Rik Hansen, Jean Thompson, Ann Vawter, Margaret Gee, Jill Nesbitt, Debbie Mitchell, George Horton

1. Welcome

Charlie welcomed board members and guests. He reminded those present of the upcoming RDS Parent University.

2. Meeting Minutes

The minutes of the December 2007 RDSPA Board meeting were approved.

3. Summer Grant Presentations

The date of the presentations has been changed to March 12.

4. RDSPA General Meeting

The meeting is scheduled to begin at 7pm on January 31.

5. Financial Update

Ann reviewed RDSPA finances. Revenues and expenses are within the expected range. Book Fair income was over that projected, Fall Picnic expenses were below those projected.

6. Nominating Committee

Jill reviewed the nominating procedure for the spring 2008 RDSPA elections. Board members planning to run again for next year's Board were requested to inform Jill by 1/31.

7. Communications Guidelines

Jean reviewed the communications guidelines handout. Board members suggested adding references to the Friday Folder as well as guidelines for determining what is an appropriate item for the RDSPA to address.

8. Governance Committee

Rik reviewed the written input received regarding revision of the bylaws. Board members discussed various potential bylaws revisions.

9. Scrip

Charlie announced that the RDSPA is selling an "Ecoguide" book of coupons.

10. Spring Fundraiser

A spring fundraiser committee meeting is to occur this Sunday.
No member of the spring fundraiser committee was present at the Board meeting to update the Board regarding event finances. Charlie is to review this matter with Rita.
11. New Fundraising Ideas

Margaret is developing new fundraising ideas in conjunction with David Nakayama. Events are to be consistent with RDS goals and values. They are to offer opportunities for people to contribute on a range of levels.
12. Parent Association Fees

All contracts include the optional RDSPA fee.
No action was taken regarding alteration of this fee.
13. Winter Concert Video

Vaughan served as the videographer for the Winter Concert. A new parent recorded the audio. Charlie is to follow up on production of a DVD for distribution.
14. RDSPA Board Training

Charlie is to review with the Board of Trustees the possibility of joint diversity training.
15. RDSPA Board Meeting Day

The Board shall continue to meet on Tuesday evenings.
16. Crab Feed

The March 15 date has been voided. No new date has been set.
Margaret is working on other ideas.
17. Winter Party for Faculty/Staff

Debbie Mitchell is to draft a letter to the Administration/Trustees regarding the RDSPA Board perspective on the Winter Party based upon input from RDSPA Board members.
18. General Meeting with Trustees

Board members discussed the purpose and framework of the General Meeting to be held on 1/31.